

Wilcannia Central School

Cleaton Street

WILCANNIA. 2836

Ph. 08 80 915 801

Fax: 08 80 915 026

###### Ivanhoe Central School

Columbus Street

IVANHOE 2878

Ph: 02 6995 1108

Fax: 02 6995 1290

**Menindee Central School**

Menindee St

MENINDEE, 2879

Ph: 0880914409

Fax: 0880914377

**WAP Malpractice and Non-Serious Attempt Policy**

The following information has been taken directly from the Board of Studies ARC Manual:

<http://www.boardofstudies.nsw.edu.au/manuals/pdf_doc/ace_manual.pdf>

For further information please visit this site and or read the *Rules and Procedures for Higher School Certificate Candidates* book:

<http://www.boardofstudies.nsw.edu.au/syllabus_hsc/pdf_doc/hsc-rules-procedures-10.pdf>

**Malpractice and breaches of examination rules**

All work presented in assessment tasks and external examinations (including submitted works and practical examinations) must be a student’s own work. Malpractice, including plagiarism, could lead to a student receiving zero marks and may jeopardise a student’s HSC results.

Malpractice is any activity that allows a student to gain an unfair advantage over other students. It includes, but is not limited to:

• copying someone else’s work in part or in whole, and presenting it as your own;

• using material directly from books, journals, CDs or the internet without reference to the source;

• building on the ideas of another person without reference to the source;

• buying, stealing or borrowing another person’s work and presenting it as your own;

• submitting work to which another person such as a parent, coach or subject expert has contributed substantially;

• using words, ideas, designs or the workmanship of others in practical and performance tasks without appropriate acknowledgement;

• paying someone to write or prepare material;

• breaching school examination rules;

• using non-approved aides during an assessment task;

• contriving false explanations to explain work not handed in by the due date;

• assisting another student to engage in malpractice.

Students who do not comply with the Board’s examination rules for a course may have their paper cancelled for that course. This may render the student ineligible for the award of a Record of Achievement and/or a Higher School Certificate.

Principals should note the detailed requirements concerning students’ conduct contained in the *Rules and Procedures for Higher School Certificate Candidates*. All students attending an examination session at a school are subject to the rules of the school. They are under the principal’s control except when assembling for, undertaking and leaving the examinations. During these times the presiding officer is responsible for supervising the students.

**Non-serious attempts**

HSC students who do not make a serious attempt at the examination may not receive an award in the course concerned. This may render some students ineligible for the award of the Higher School Certificate. Non-serious attempts include frivolous or objectionable material. Students who provide answers to examination questions in a language other than English (unless specifically instructed to do so) will have zero marks awarded. Students identified as providing non-serious attempts will be asked by the Board to justify why they should receive a result in the course concerned. The Board will advise the student and the school principal of its decision at the time of the release of Higher School Certificate results.